

Mater Dei Catholic High School

School Board Meeting Minutes

Date: June 9, 2025

Attendees: Dennis Litteken, Nancy Rakers, Laurie Klostermann, Jill Sinnock, Carol Wiegmann, Jody Grawe, Kurt Schmitz, Fr. Chuck Tuttle, Paula Kampwerth, Gregg Cox, Amy Wobbe, Maria Zurliene, Brenda VonHatten, Jeana Thole, Lindsay Tripp, Amy Wobbe, Deacon John Fridley

Absent: Brent Goebel, Marty Diekemper, Trevor Durham, Justin Benhoff, Tina Kohrmann, Erin Etheridge

Laurie Klostermann called the meeting to order at 7: 05 P.M.
Paula Kampwerth led the opening prayer.

Recommended Action

The May 5, 2025 board meeting minutes are approved as submitted.
Kurt Schmitz made the motion, Jody Grawe seconded.

The agenda for June 9, 2025 meeting stands approved and submitted.
Paula Kampwerth made the motion, Brenda VonHatten seconded.

Committee Reports

Executive Committee

- Met and set the agenda

Finance Committee

- No reports due to Ali's maternity leave
- Insurance premiums have gone up, but higher enrollment
- Buildings Trades house will close next week

Planning and Enrollment Committee

- 93 freshmen currently enrolled
- Freshman Welcome was successful- Lock In Aug. 15
- Parents will meet separately during the Freshman Welcome
- Planning an Art or Science Camp next summer
- Half page ad in local newspapers with accolades of Class of 2025
- Camp coaches encouraging Shadow a Knight
- Dual Credit for Consumer Economics and Webpage Design has been submitted for approval

Mission Effectiveness

- Did not meet

Building and Grounds

- Summer work list was revised and bids for road work are being sought.

Advancement

- Report to follow

OLD BUSINESS

Election of Officers 2025-2026

- Nancy Rakers- President
- Laurie Klostermann- Vice-President
- Jill Sinnock- Secretary

Gregg Cox made the motion to approve the nominations by acclamation, Jody Grawe seconded the motion. Motion passed.

Staffing 2025-2026 update

- Karen Boeckman has been hired for Administrative Assistant for Advancement.
- Doug Schaffer has been hired as the assistant girls' basketball coach.
- Positions that are still needed to be filled include:
Part Time:
Engineering- an offer has been made; waiting to hear
Wood Shop Teacher
Drafting
Sewing/Cooking Classes
- Elizabeth Overman will lead the St. Vincent de Paul group.
- Organizations needing leadership include...
Student Council
Liturgical Music Group

Summer Work Plans Review

- All bleachers have been removed from the main gym.
- The expected date to start the gym floor renovation is July 7.
- Bleachers expected to come in Aug. 15
- General Maintenance/landscaping
- Advancement Office moved to the main office.
- Athletic Director Office moved to old Advancement Office.

2025 MD Golf Tournament Report

- Report distributed to the board
- May 30-31 at Governors Run- was very successful
- Thank you to Bradford Bank for being a major sponsor to the Tournament.
- Thank you to Fr. Chuck, Mary Miesner, Shelly Ritzheimer, Geri VonHatten, Rita Litteken, Diane Klostermann, Shelly Schuetz, Dorise Schulte for all of their help at the Tournament.

Capital Campaign Update

- Verbal pledges over 1 million dollars
- Received pledges of 600-700K from pledge cards
- \$130,000 donation to Tuition Assistance was made today
- Committee is currently making visits to donors.

New Business

Board Committee Preference and 2025-26 Meeting Schedule

- Board members were asked to submit their committee preferences to President as soon as possible.
- September meeting will Sept. 2 (Labor Day week)
- January meeting will be Jan. 5
- April meeting TBD

Action Plans for 2021-26 Strategic Plan

- Board received a copy of the 2021-2026 Strategic Plan.
- Committees will meet to make sure these goals are met by the end of the next school year.

Recognition of Retiring Board Members

- We thank Paula Kampwerth and Gregg Cox for their commitment to the Mater Dei School Board. Your time of service is greatly appreciated.
- Members were presented with an engraved paperweight with the MD logo.

INFORMATION AND COMMENTS

Mr. Litteken:

- Thanks to the board for a successful school year, highlighting the beginning of the capital campaign.
- The latest Vita was distributed to board members. Mr. Litteken acknowledged the great efforts of the VITA.

Fr. Chuck:

- Mega Raffle and Tournament winners' lists were distributed.
- Annual Fund report for June was distributed.

FUTURE BUSINESS

The next board meeting is scheduled for Monday, August 4, 2025 at 7:00 P.M.

A motion to adjourn the meeting was made by Gregg Cox and seconded by Jody Grawe.

The meeting adjourned with prayer by Deacon John Fridley at 7:43 P.M.

Submitted by

Jill Sinnock